



FALL 2018 REGISTRATION GUIDE

Enrollment for incoming
campus-based MSW students
opens **Monday, June 25th.**

CONTACT US

Social Work Registrar
sswreg@usc.edu
213.740.0370
213.740.9331
213.821.6322



REQUIRED COURSES



For the fall 2018 semester, students must register for the courses below as determined by their **program length**.

4 Semesters (2-year)

SOWK 506 Human Behavior (3 units)
SOWK 536 Policy and Advocacy (3 units)
SOWK 544 Social Work Practice (3 units)
SOWK 546 Science of Social Work (3 units)
SOWK 589A Applied Learning in Field Education (3 units)*

15 Total Units

6 Semesters (3-year)

SOWK 506 Human Behavior (3 units)
SOWK 536 Policy and Advocacy (3 units)

6 Total Units

8 Semesters (4-year)

SOWK 506 Human Behavior (3 units)
SOWK 536 Policy and Advocacy (3 units)

6 Total Units

**SOWK 589A is your department specific seminar and field placement course. All students are required to complete 16 field hours a week for the fall and spring semesters. Please register for a 589A section within your department (i.e. CYF, AMHW, SCI).*

REGISTRATION APPOINTMENT TIME

You may register for fall 2018 classes on or after the appointment time found on your **OASIS** account under **Permit to Register**. We strongly advise that you prepare at least 3 scheduling options prior to your registration appointment time as classes fill quickly. The USC Suzanne Dworak-Peck School of Social Work does not provide instructor preference.

USC CITY CENTER

In addition to the University Park Campus (UPC), classes are also offered at USC City Center (CITY). USC City Center is an extension of UPC and is located at 1150 S. Olive St., Los Angeles, CA 90015. We provide complimentary shuttle service to and from each location for your convenience. Please be sure to check the location for each of your classes and account for travel time.

A woman with dark hair tied back, wearing a light pink button-down shirt, is sitting at a desk and typing on a silver laptop. Her hands are on the keyboard, and her gaze is directed at the screen. A smartphone is lying on the desk next to the laptop. The background is a bright, out-of-focus window.

PREPARING FOR ENROLLMENT

ACTIVITY RESTRICTIONS

Access your **OASIS** account to ensure there are no activity restrictions (holds) that would prohibit you from registering. Please call the number next to the restriction in order to resolve the matter.

The following restrictions are soft holds and will **NOT** prevent you from registering for fall 2018 classes:

- **RNR40** (Lacking BA Verification)
- **ADM20** (Conditional Admit; Undergraduate GPA Below 3.0)
- **USC00** (Campus Safety Training Module):
- **USC03** (Title IX Compliance Training Module):

WEB REGISTRATION

All students register online via Web Registration. Web Registration can be tricky to navigate. Please familiarize yourself with the system by watching a brief instructional video found [here](#).

D-CLEARANCE

D-clearance is department clearance to register for classes. Please review your d-clearance on registration day by clicking on **Cleared Sections** under **MyInfo** via Web Registration. You will automatically be granted d-clearance for your required classes. You do not need to request it.



POLICIES & PROCEDURES

- The MSW program requires a minimum of 60 Social Work graduate (500–600) level academic units and a 3.0 cumulative GPA. A passing grade is a 'C' or higher.

- Dual-degree students have specialized programs of study and should not follow the traditional MSW Curriculum Snapshot. Please contact Academic Advisor, Mrs. Dorothy Scott, for more information at dvscott@usc.edu.

- The campus-based MSW program only offers classes during the fall and spring semesters.

- All courses should be completed for a letter grade, with the exception of field education coursework which is completed for Credit/No Credit. Courses completed for Pass/No Pass will not count toward your MSW Degree.

- Elective courses with less than 10 students enrolled are subject to cancellation.

- Students must receive approval from the Social Work Registrar before adding any course after the first week of the semester.

- Contacting instructors to be added to their classes is against school policy.

- It is your responsibility to follow the Registration Guide provided each academic semester and critically review your STARS Report via OASIS for accuracy.

- The fall 2018 schedule is subject to change between now and the start of the fall 2018 semester. We advise that you periodically review the University Schedule of Classes at classes.usc.edu for any potential changes.

- All registration and or scheduling concerns must be directed to the Social Work Registrar at sswreg@usc.edu. **Do not contact the University Registrar.**