

Dear Sir/Madam,

**RE: REFERENCE LETTER GUIDE - ON BEHALF OF APPLICANT BY THE RECOMMENDER**

We accept a limited number of students to the PhD Program at the University of Southern California Suzanne Dworak-Peck School of Social Work, and our desire is to select those who have high intelligence, analytic ability, and sound motivation for pursuing advanced study.

It would be helpful to us to have your evaluation of this applicant's ability, strengths and weaknesses. In addition to your general evaluation, please address the following questions specifically:

- How would you evaluate the applicant's personal and professional qualifications for advanced study?
- How competent is the applicant in analyzing and communicating complex ideas?
- Does the applicant show promise of leadership in the profession?
- Do you think the applicant has the potential to make a significant contribution to the knowledge base of the profession through research and other scholarly endeavors?

Thank you in advance for your evaluation. Your efforts will help us tremendously in our admission decision.

(The written letter of recommendation is to be uploaded online through USC's Graduate Admission application system. The request for submission can only be initiated by the applicant in the [Graduate Admission Application](#)).

